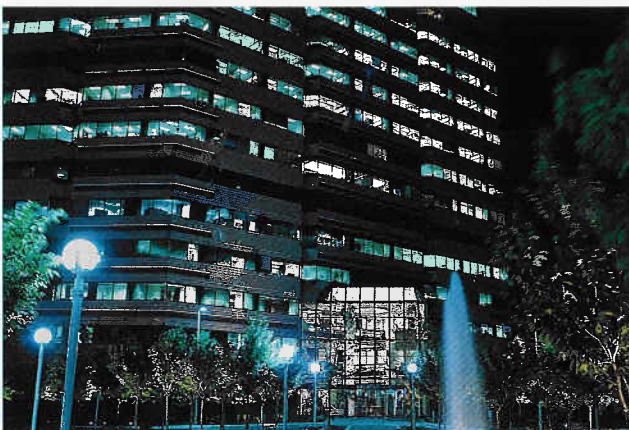
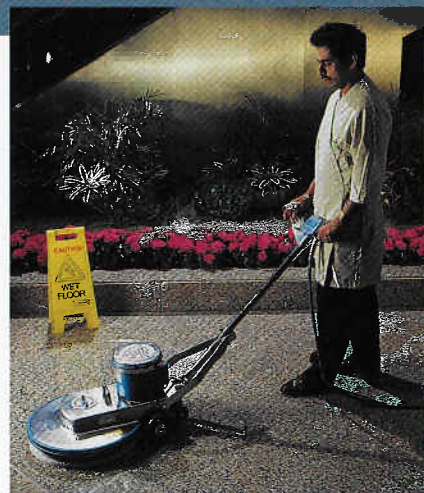


*We will take  
as much  
pride in your  
building as  
you do...*

**COMPLETE**  
BUILDING MAINTENANCE CO.



*Give Us The Opportunity To  
Prove Our Professionalism*



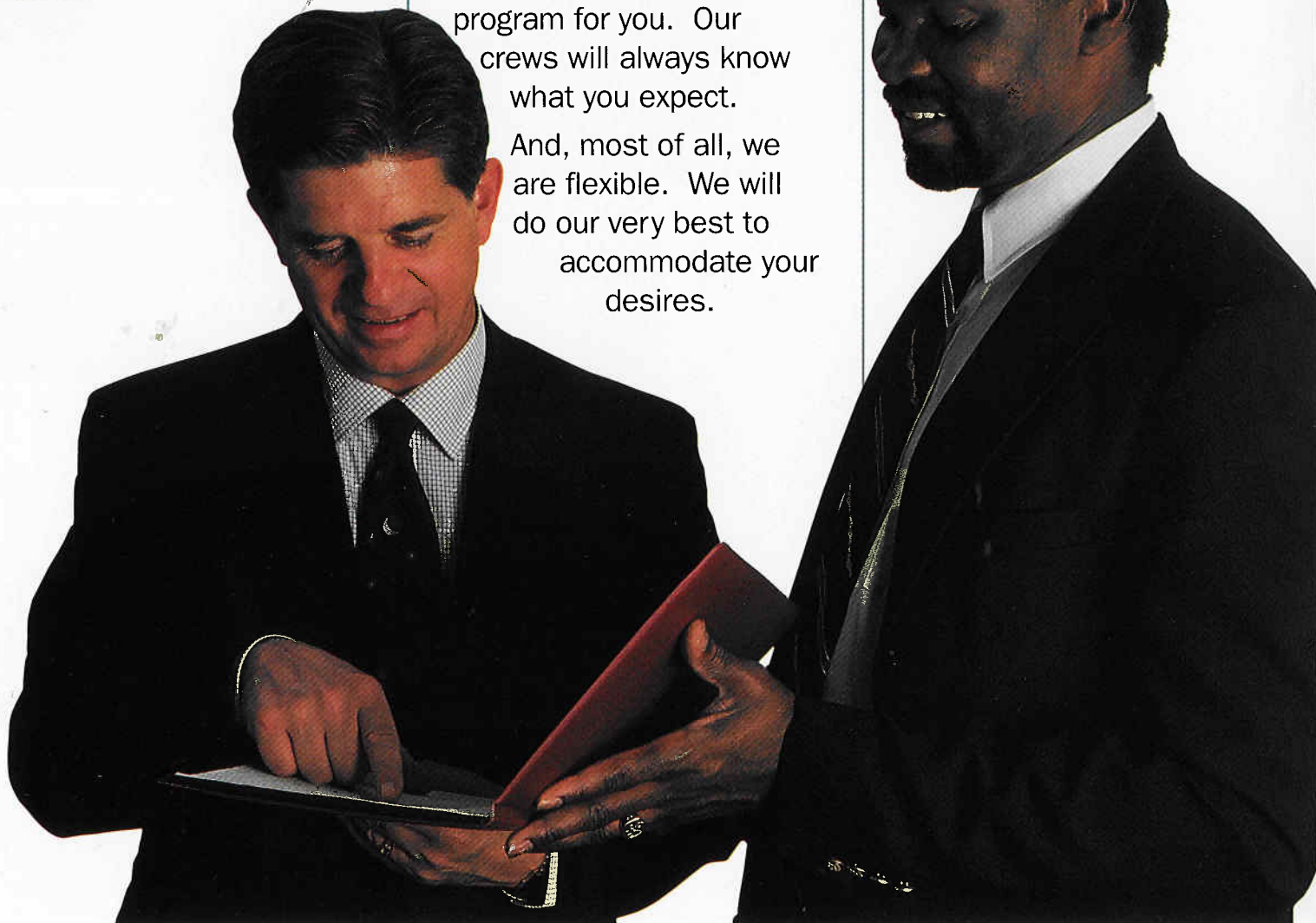
*We take  
pride in the  
way we...*

### *Communicate With Clients*

We will work with you to make certain that your building is shown in the best light. It is through effective communication and timely responses to your requests, that we will ensure we are meeting all of your building service needs.

If you have any special requirements just let us know and we will design a customized cleaning program for you. Our crews will always know what you expect.

And, most of all, we are flexible. We will do our very best to accommodate your desires.



## *Manage Our Employees*

We carefully recruit our people for trustworthiness, reliability and attention to detail. Innovative and intensive technical training programs motivate our employees to give our customers consistent and committed service. Our professional managers are experienced. Through their effective management and frequent inspections, quality assurance is successfully controlled.

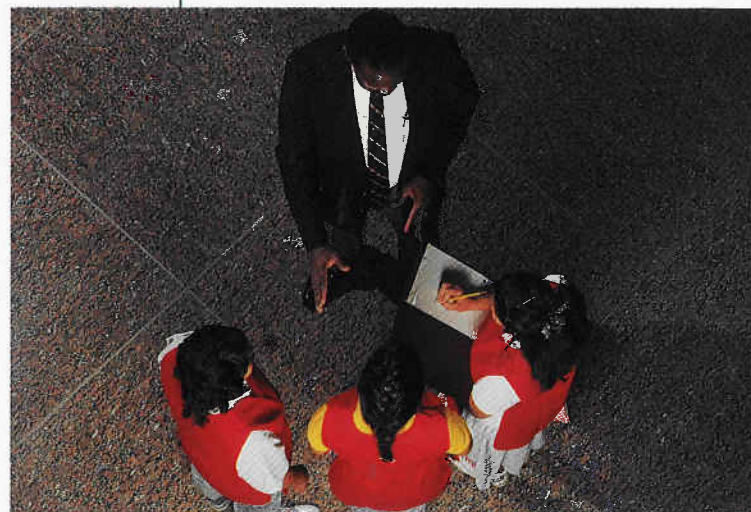
Yes, we are fully insured but our on-going safety programs are designed to prevent accidents and protect your property. And...for even further protection, we ensure that all of our employees know and understand your security procedures.



## *Show Our Professionalism*

The superior standards we demand of ourselves help to ensure that your building will always look its best, afford your building a longer life and enhance its real property value.

Lastly, true professional organizations participate in the industry association most directly related to their business. We are proud to be a member of Building Service Contractors Association International (BSCAI) – the Association that promotes excellence in the building service profession.



*We're more  
than a cleaning  
company. We  
are building  
service  
professionals  
with special  
expertise in...*

- **Professional janitorial service for offices, industry and retail**
- **Experienced, well trained supervision**
- **Power washing and degreasing of parking lot and other surfaces**
- **Complete carpet and hard surface floor care**
- **Window cleaning service**
- **Emergency service**
- **Construction clean up service**
- **Professional service at economical rates**

**COMPLETE**  
BUILDING MAINTENANCE CO.

4220 Glencoe Ave.  
Marina del Rey, CA 90292  
Tel (310) 822-3188  
Fax (310) 822-1566



*The pride we take in our performance will  
enhance your building appearance, extend  
your building life and ensure its value.*





**The Resource Collection** provides a full spectrum of maintenance and repair services specifically tailored for the banking and finance industry. By understanding the unique requirements of financial institutions such as Banks, Savings & Loans and Credit Unions as well as Loan Centers, Administrative Offices, and tenant-leased spaces, we can effectively offer a single-source solution for all of your facility requirements.

With scheduled monthly and quarterly preventative maintenance planning, potential issues are addressed before they can become disruptions. Our integrated maintenance solutions provide flexible service options and seamless, worry-free connections for construction, remodeling, repair, and aftercare needs.

You will receive fast and accurate response to your needs including emergency repairs and critical business recovery with The Resource Collection's 24/7 call center and centrally dispatched service technicians who stand ready (on call 24/7/365 days a year).

### **Our Services Include:**

#### **Exterior and Parking Areas**

- Lighting
- Signage
- Bollards
- Wheel Stops
- Storm Drains
- Trash Enclosures
- Pavement
- Gates

#### **Building Exterior Services**

- Architectural Finishes -including Metal & Stone Refinishing
- Windows
- Entry Doors
- Decals
- ATM Canopy and Lighting

#### **Interior Services**

- Lighting
- Floor Covering
- Ceiling Systems
- Wall Surfaces
- Laminate – Casework
- Teller Drawers
- Key/Locks
- Electrical
- Time Clocks
- Check Writing Stations

- Desks – Chairs
- Lateral File Cabinets
- Window Covering
- Decorative Plants
- Promotional Posters – Rate Boards
- Bulletin Boards
- Promotional Initiative Signage and Banners

#### **Restroom Services**

- Plumbing Repairs
- Plumbing Fixture Replacement
- Partitions
- Signage
- Dispensers
- Fans
- Lights
- Tiles

#### **Repair Services**

- Roof Leaks – Repair, Maintenance & Replacement
- Rooftop Drain Clearing
- Floor Moves
- Painting
- Graffiti Removal
- Power Washing
- HVAC Systems

- Safe Deposit Box Force-Opens
- Lock Rotations
- 24 Hour Building Emergency Response
- ADA Compliance Inspections
- General Contracting
- Irrigation Review, Repair & Replacement
- Temperature Data Recording

#### **Maintenance Services**

- Janitorial Maintenance
- Day Porter Services
- Interior & Exterior Landscape Design, Installation & Maintenance
- Hard Surfaced Floor Stripping, Refinishing & Replacement
- Parking Lot Sweeping Services
- Window Washing, Tinting, Board-up and Replacement
- Carpet Shampooing, Repair & Replacement
- Asphalt & Concrete
- Pressure Washing & Steam Cleaning

#### **Security & Professional Services**

- Security Guard Services
- Call Center Services
- Total Facility Management

**One Partner...One Solution!**